

Olds Farmers' Market Summer Market Contract

June 13th – September 26th, 2024

Thursdays 3:30pm – 6:30pm

Cow Palace 5116 – 54 St. Olds, AB.



Personal Information:

First Name		Home Phone	
Last Name		Bus. Phone	
Company Name		Cell Phone	
Address		City	
Province		Postal Code	
Email		Web Site	

Please note that an email address is mandatory so that we can provide timely updates to our vendors where there is elevated communications needed regarding severe weather, etc.

Market Dates: Please check all dates you will be attending to ensure your space – 15 dates available.

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> June 13 th | <input type="checkbox"/> July 4 th | <input type="checkbox"/> August 1 st outdoors | <input type="checkbox"/> September 5 th |
| <input type="checkbox"/> June 20 th | <input type="checkbox"/> July 11 th outdoors | <input type="checkbox"/> August 8 th | <input type="checkbox"/> September 12 th outdoors |
| <input type="checkbox"/> June 27 th | <input type="checkbox"/> July 18 th | <input type="checkbox"/> August 15 th | <input type="checkbox"/> September 19 th |
| | <input type="checkbox"/> July 25 th | <input type="checkbox"/> August 22 nd | <input type="checkbox"/> September 26 th |
| | | <input type="checkbox"/> August 29 th | |

Product Description:

Check all categories that apply:

<input type="checkbox"/> Produce	<input type="checkbox"/> Dairy	<input type="checkbox"/> Artwork
<input type="checkbox"/> Honey	<input type="checkbox"/> Eggs	<input type="checkbox"/> Knitting/Sewing
<input type="checkbox"/> Baking	<input type="checkbox"/> Other food products (please specify):	<input type="checkbox"/> Cosmetics/Personal Beauty handmade
<input type="checkbox"/> Prepared foods/meals (hot - frozen)	<input type="checkbox"/> Other agricultural products (please specify):	<input type="checkbox"/> Wood crafts
<input type="checkbox"/> Preserves, Condiments, Dips, Sauces (please circle)	<input type="checkbox"/> Community/ non-profit	<input type="checkbox"/> Other craft and artisan products
<input type="checkbox"/> Candy	<input type="checkbox"/> Pet Food/crafts	<input type="checkbox"/> Commercial (please see below for more information):
<input type="checkbox"/> Meat/Poultry (fresh – frozen)	<input type="checkbox"/> Jewelry	

Commercial products (please explain): _____

- Commercial products include commercially available products as well as products that come from out-of-province, even if the seller is also the grower.

Vendor Agreement:

Stalls:

- This is a Drive-in Market meaning all vehicles must be parked within the vendors stall behind tables/display -All stalls are 10 ft wide.

of Stalls per week: _____ x \$25.00 (Per Stall)

Total: \$ _____

of Junior Vendor Stalls: _____ x \$10.00 (Per Stall)

- Junior vendors **must** be 18 years of age and under ~ all products must be made by the applicant.

Vehicle Size:

- Truck Sedan Other (please describe): _____
- SUV (please circle one): Box Truck/ Cube Van _____
- Large or Small

Requirements, Acknowledgements, and Agreements:

- ✓ Vendors must submit a **completed contract** & be **approved by ORE**.
- ✓ All vendors must abide by all Alberta Farmer's Market Vendor Rules website
- ✓ Olds Regional Exhibition reserves the right to qualify, disqualify or restrict any vendor(s) at its own discretion.
- ✓ Vendors must be fully paid upon application.
 - e-transfer to farmersmarket@oldsregionalexhibition.com;
 - credit card (2.5% service fee will be added) please call the office to process.
 - cheque made payable to Olds Regional Exhibition
- ✓ Vendors **must** provide their own **tables & chairs**; ORE will not provide.
- ✓ Vendors **must** provide ORE the approved Farmers Market food handling requirements upon application; Certificate must be visibly presented at each market.
- ✓ No access to ATM onsite
- ✓ No Drop-In Vendors allowed.
- ✓ No Dogs allowed in market area
- ✓ ORE can cancel any market due to impact on public safety.

Declaration

By my signature, I declare the information on this form to be complete and accurate and I agree to pay the rates as set out in this document. **I HAVE READ THE MARKET RULES & REGULATIONS PROVIDED TO ME WITH THIS APPLICATION FORM AND AGREE TO FOLLOW ALL RULES DESCRIBED THEREIN AS WELL AS TO MAKE EVERY EFFORT TO BE IN FULL COMPLIANCE WITH ALL APPLICABLE FEDERAL AND PROVINCIAL LEGISLATION.** I understand that not all applicants are granted space at the farmers' market and that it is the right and responsibility of the farmers' market to decide allocation of space.

Notice of Collection: The personal information collected on this form will be used to manage the farmers' market and will only be shared with those individuals responsible for managing/sponsoring the market as well as with the Farmers' Market Specialist with Alberta Agriculture, Forestry and Rural Economic Development. If you have any questions about the collection and use of your information, please contact the Market Manager at 403-559-7760

Signature of Applicant: _____ Application Date: _____

Fully completed applications may be sent to: farmersmarket@oldsregionalexhibition.com or dropped off in person at the Olds Regional Exhibition office. For inquiries, please call Market Manager at 403-559-7760 or email farmersmarket@oldsregionalexhibition.com

Olds Farmer's Market - farmersmarket@oldsregionalexhibition.com

Box 3751 Olds, AB T4H 1P5 Ph:403.556.3770 ext. 8010 www.oldsregionalexhibition.com @oldsfarmersmarket

For Office Use Only

Date Application Received: _____ Date Approved/Denied: _____

Fees Received with Application: _____

Olds Regional Exhibition

Farmers Market Rules & Regulations



Stall Rental

- All Vendors must be pre-registered, no Drop in vendors allowed
- Vendor contract must be submitted and approved
- \$25/space/week (all stalls are 10ft wide with space to drive in)
- \$10 Junior Vendor Space per week (must be 18 years and under and all products sold to be made by junior vendor; table & space only no drive in)
- Vendors must provide their own tables & chairs
- Payment made by: cash, cheque, e-transfer:
farmersmarket@oldsregionalexhibition.com
- Regular vendors are welcome to pay in full for the year or by month. These vendors will be assigned designated spaces for the duration of the season when possible.
- Casual vendors will be placed in available spaces each week

Products

- All products or services a Vendor wishes to sell must be listed on their application and approved by the Market Manager. Products not listed must be approved by the Market Manager.
- What can't be sold at the Farmers Market
 - Fruit from outside of Canada
 - Tobacco, Vaping products/equipment
 - Marijuana – including edibles.
 - Used items and antiques, flea market items
 - Live animals
 - Anything that is illegal to sell/trade or own in Canada.
 - Weapons
 - Food item AHS has not approved for sale at farmers markets.

Hours of Operation/Setup

- Vendor Move-In & Move Out Hours:
 - Group A: 1:30pm – 2:00pm
 - Group B: 2:00pm – 2:30pm
 - Group C: 2:30pm – 3:00pm
- Public Hours:
 - Thursday's 3:30pm – 6:30pm
- All Vendors must be in place by 3:00 pm
- All goods, and displays must be within the area you have been assigned.

Food Vendor Requirements

- Food vendors must follow all food safety training and paperwork required by AHS for the items they are selling and must bring a paper photocopy for the Market Manager on their 1st market day. Food safety training and permits if required by AHS.
- All AHS rules and regulations must be always followed. – Items being sold outside of the AHS guidelines may not be sold.
- All claims made about a product must be backed up. Organic must be certified, cures – treats – must have medical studies recognized by health Canada etc.
- Helpful links
 - AHS Food Safety:
<https://www.albertahealthservices.ca/eph/page3151.aspx>,
 - Food Label Requirements:
<https://albertafarmersmarket.com/faq/labelling-requirements-food/>

Cancellations/Refunds

- If you are unable to attend a market, please advise the Market Manager in advance of the market. This can be done by text message 403-559-7760 or by email: farmersmarket@oldsregionalexhibition.com
- Olds Farmers Market can cancel any market due to impact on public safety

Code of Conduct

All Vendors are expected to conduct themselves in a professional manner while at the market.

Name (printed): _____ Date: _____

Business name: _____

Name (signature): _____ Date: _____